

Braehead Community Garden Risk Assessment

Group Name: General Garden

Assessment Carried Out By: Daisy Peach

Location in Garden: Whole site

Date assessment was carried out: July 2022

Date of next review: July 2023

What are the hazards?	Who might be harmed & how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Level of Risk
Car Parking area	Garden users and members of the public. Risk of injury from moving cars.	People encouraged to walk, cycle or take public transport. Pathway up to gate to be kept clear. Garden open to members from dawn to dusk.	Monitor car parking area and advise people parking on walkway not to do so if necessary.	Low
General gardening activities	All garden members and users could be injured whilst in / using the garden.	All members must read and sign off that they understand the garden's risk assessment and agree to use the garden accordingly. External groups using the garden must supply their own risk assessment, in addition to the garden one. Any one off events must have a specific risk assessment carried out for them. No children under 16 permitted in garden without an adult. Children & young people to be supervised at all times.	Ensure all members and users are using the garden safely and sensibly. Risk assessments are reviewed annually and amended throughout the year as necessary.	Low
Chemical Toilet	All garden users. Risk of illness from contact with chemicals or waste.	Adequate hand washing facilities. Contract for regular toilet emptying. Members encouraged to use toilet at home.	Monitor toilet condition and organise additional emptying if required.	Low

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Uneven surfaces	All garden users may injure themselves by tripping or slipping in the garden.	Pathways & working areas to be kept clear. Hoses laid out flat to minimise trips. All members advised to keep their area tidy and to be aware of the risk of falls. Any damage to walkways to be reported immediately to maintenance team.	Ongoing monitoring to ensure garden members are keeping their area, and communal ones, tidy.	Low
Manual Handling	All garden members. Injury from carrying or moving large or unwieldy objects.	Members to seek help when moving anything heavy or unwieldy and only to lift things within their capability. Members taught to lift by bending the knees, not the back.	Offer to help garden members who can't manage heavy duties.	Low
Tetanus	Any garden user. Infection from tetanus entering cut or wound.	Members made aware of the risk and advised to have tetanus vaccination. Any wound to be covered with a clean plaster. Adequate handwashing facilities.		Low
Tools	Any garden member. Garden members may suffer injury from improper or prolonged use of tools.	Communal tool store locked at all times. Children not permitted to enter tool store unattended. All sharp tools stored at back of tool store. Tool talk on safe use given to any external group using tools. All tools to be stored tidily when not in use.	Tools must be kept tidy - either put away or off pathways.	Low
Fire	All garden users may be injured from heat or smoke inhalation if a fire breaks out.	No smoking policy throughout the garden. Electrical appliances PAT tested annually. Fuels stored securely. Fire extinguishers checked regularly.	Ongoing monitoring to ensure rules relating to smoking and fuels are being adhered to.	Low
Vehicle access	All garden users may be injured by a moving vehicle.	Chemical toilet lorry to reverse with hazard lights on. Vehicle access only under exceptional circumstances. Vehicles only accessing for particular reason & to leave as soon as job is complete. Any children should be well out of the way and supervised before a vehicle enters the garden.	Monitor vehicle access to ensure they are doing so safely.	Low

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Lone Working	Development Officer and garden members may come to harm – either injury or from another person when working alone.	Garden not accessible before dawn or after dusk. Garden gate to be securely closed, except during events & plants sales.		Low
Heat in polytunnels	Garden members working in polytunnels may suffer from excessive heat – exhaustion or dehydration.	Members advised to take regular breaks in hot weather and dress appropriately. Polytunnel to be well ventilated. Work in polytunnels at beginning and end of day. Keep time in polytunnels to a minimum in hot weather.		Low
Vermin	Garden members may get ill from leptospirosis, spread by rats.	Check compost and other areas regularly for signs of droppings & burrows. Wash hands thoroughly before eating or drinking. Do not put cooked food in compost. Clubhouse to be kept clean and tidy.	Ongoing monitoring for signs of vermin. Consider pest control call out – bait boxes etc – if problem is severe.	Low
Wetland area	Garden members and users may fall into wetland. Risk of drowning.	Ensure children are supervised at all times. Any work on the pond must be carried out by people who are sure footed and physically able. Provide stick for stability and wear sturdy footwear. Do not work on the pond alone.		Low
High winds	Garden users Flying pots, garden equipment or damage to structures.	Weather forecasts checked daily. Garden made secure in preparation of storm. Boundary fences and trees checked regularly. Thoroughly inspect all structures, especially polytunnels, following a storm for signs of damage.	Any damage to be rectified as soon as it is safe to do so. Damaged area to be cordoned off until it is safe.	Low
Hot Water	Members may get burned from hot water use in Clubhouse.	Adults only to make and serve hot drinks or to wash up.		Low
Legionella Longbeachae	Garden members and users may be exposed to bacteria present in soil	Anyone gardening advised to wear gloves while working. Handwashing facilities available.		Low

	and compost which causes legionellosis.	People aware that water in garden is not fit for drinking.		
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